

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
Friday, February 18, 2011

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:07 A.M., Friday, February 18, 2011, at the Clermont County Engineers Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

**Attendees:**

Board Members: David Spinney, Chair  
Larry Fronk, Vice Chair  
Pat Manger, Secretary/Treasurer  
Ken Geis, Member  
Matt Van Sant, Member  
Joe Uecker, Member

**Other Guests:**

Steve Wharton, CCTID  
Karen Swartz, Commissioners Office  
Rusty Schuermann, Legal Counsel  
Wayne Bastin, Bastin & Company  
Steven Shadix, Entran  
Scot Lahrmer, Commissioners Office  
Karl Schultz, Miami Township  
Doug Royer, CCEO  
Jeremy Evans, CCEO  
Bob Koehler, OKI  
David Wormald, URS  
Rick Evans, H&B  
John Offenberger  
Tom Yeager, Water Resources  
Jennifer Kunz, TEC Engineering  
Tim Foley, ME  
Jim and Faye Miller  
Bob Bailey, Bayer Becker  
Andy Kuchta, OED  
John Becker  
Nathan Moore, Kleingers & Associates  
Lyle Bloom, Water Resources  
Aaron Littman, TEC

Ron Roberts, Roberts Engineering  
Jon Wiley, KZF  
Bud White, Milford  
Jeff Wallace, Parsons Brinckerhoff  
Caroline Duffy, Barr & Prevost  
Gerard Berding, GJ Berding  
Dan Corey, CDS Associates  
Warren Walker, Duke Energy  
Steve Johnson, Resource International  
Martin Egen, EMH&T  
Sandra West, CCEO  
Tom Lyons  
Heather Arling, 5/3  
Joe Mellman, Resource International  
Ron Howard, American Structurepoint  
Cindy Minter, MACTEC  
Mary Ann Lefker, Williamsburg  
Deb Osborne, ENTRAN  
Andy Fluegemann, ODOT D8  
Adele Evans, OED  
Stan Harris, Stantec  
Angelo Santoro, Santoro Eng. Company

**B. Approval of Minutes**

*Motion by Mr. Fronk, seconded by Mr. Van Sant, to approve the minutes of the January 14, 2011 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.*

### **C. Transportation Improvement Projects Progress Updates**

- 1. OKI/ICC Update** – Mr. Fronk advised that Mark Policinski, OKI Executive Director testified at a Congressional Transportation & Infrastructure committee hearing held in Columbus on the OKI Region. The Clermont County projects for the bridge rehabilitation and the guard rail project were approved at the February meeting. Bob Koehler, OKI, stated that the 2030 Plan was approved and is now fiscally constrained
- 2. Planning & Development** - Steve Wharton, CCTID, updated the Board on functional class updates and the RTIP. Mr. Wharton reviewed the OKI urban boundaries. Mr. Wharton detailed how the census affects the boundaries and the roads within the urban areas are eligible for federal funding. Mr. Wharton outlined the TID projects on the map and explained that most of these projects are funded with 70% federal and 30% local funds within the urban areas. This frees up other TID funding for other areas of the county. Bob Koehler noted that the urban boundaries will be updated with the 2010 census information in the Fall of 2011. Mr. Koehler suggested that when the county is developing the County Thoroughfare plan, they need to stay with the federal class systems. Mr. Wharton stated that the Planning Commission oversees the updates to the County Thoroughfare Plan.
- 3. Eastern Corridor** – Andy Fluegemann, ODOT, advised that the travel demand is still in review and the base model should be completed in a week.
- 4. Eastern Corridor Segment IVa** – The project management team (Steve Wharton, Ken Geis, Pat Manger, Jay Hamilton, and Craig Stephenson) met with Transystems to go through status of work. Steve Wharton noted that the area is a difficult one to consolidate access points. Mr. Wharton noted that HNTB needs to do a select link analysis and the origin designation study needs to be updated. These can be completed by a task order. Mr. Spinney asked for an estimate of this additional work. Mr. Wharton doesn't have one at this time but estimates the work to be between \$5,000 and \$6,000. Ken Geis advised that strong consideration of economic issues be considered for the project and to ensure that the project will not have a negative economic impact on the area. Mr. Manger noted that there is a balance between economic benefits and safety. Andy Fluegemann, ODOT, advised that economic impact is looked at during the planning process. Mr. Fluegemann also noted that the project has not been finalized yet.
- 5. IR-275/SR 32 Interchange** – Andy Fluegemann, ODOT, noted that the right of way plans will be in next week. He is waiting on signatures for some of the properties. Appraisals will be started soon. Mr. Fluegemann noted that the District Office needs environmental documents for stage one before advancing. A sale date on this project is October 2013.
- 6. Eastgate North Frontage Road** – Pat Manger advised that the right of way acquisition process is ongoing with an expected sale date in 2012.
- 7. Wolfpen-Pleasant Hill Road Improvements** – Craig Stephenson, CCEO, stated that final plans are being completed, along with right of way acquisition. The sale date is anticipated for April, 2011. Mr. Manger noted that the utility relocation will start in March with an award in June, when school is out. Meetings with local officials will be coordinated to handle traffic control, safety issues, and public awareness
- 8. Business 28 - Phase 1 Improvements** – Craig Stephenson, CCEO, final plans are in review at CCEO Office and will be forwarded to ODOT soon. Underground utility work has been completed and right of way work is being finalized. A sale date is set for April with an award in June. Mr. Fronk noted the need to keep businesses up to date. Mr. Fronk offered to communicate with local businesses prior to and during construction.

9. **SR 28 (I-275 to Castleberry)** – Craig Stephenson, CCEO, reported that final plans for the project have been submitted with minor changes with the signal, which ODOT required. The right of way plans will be submitted to ODOT next week. Utility work is set to begin in March/April. Steve Wharton, CCTID, advised that discussion needs to be held on if the project is a local let project or an ODOT let project. Andy Fluegemann, ODOT, stated he would look into the issue.
10. **Clough Pike Improvements** – Dave Wormald, URS, advised that he is working on Stage 3 plans, the sidewalk was added to the project across the I-275 overpass. Due to the addition of the sidewalks the bridge will require a modification. Mr. Wormald noted that the Mt. Carmel intersection was reworked to minimize impacts to adjacent businesses. Mr. Wormald is awaiting comments from ODOT and Stage 3 plans are delayed until April due to the changes with the bridge/sidewalk.
11. **Stonelick-Williams Corner Covered Bridge** – Craig Stephenson, CCEO, advised that stage 2 plans have been reviewed and they are addressing comments. Notifications have been sent to the public for Section 4f compliance purposes. The goal is to advance the project as quickly as possible with a target date of 2011.
12. **SR 32 East** – Steve Wharton, CCTID, met with District 8 about grade separated intersections and the need for ODOT support. Discussion will need to be held next month relative to the Afton area, including rail access.
13. **Tina Drive Extension** – Mr. Manger advised summaries of the meetings with the Ashley Meadows residents will be forwarded to ODOT for inclusion in the environmental document. Steve Wharton, CCTID, advised that environmental documents need to be completed and tied into federal classification. A sale date is anticipated for 2012.
14. **Aicholtz Connector** – Deb Osborne, ENTRAN, reported that the third open house was held and comments are due in March. Ms. Osborne stated that environmental clearance should be completed by the end of the year.
15. **SR450 Improvements** – M-E Companies is waiting final Stage 3 review comments from ODOT. Steve Wharton, CCTID, advised that the right of way plans are under review by task order. Issues with the federal break in the LA still need to be addressed.
16. **US50/SR131 Intersection Improvements** – Bob Bailey, Bayer Becker, stated that the environmental documents are in review with ODOT and the PE documents will be submitted soon. Meetings with the utility companies will be set up. Craig Stephenson, CCEO, noted that the ODOT retaining wall project maybe rolled into the project dependent upon discussion with ODOT.
17. **US50/SR450/Eastman Drive Improvements** – Ron Roberts, Roberts Engineering, is working on signal timing and the revision will be submitted soon. A clean slate meeting on the long term project needs to be held. Larry Fronk offered to assist with finding a meeting location in the project area.
18. **SR 28 Improvements (Branch Hill-Guinea to SR 48)** – Nathan Moore, Kleingers & Associates, advised that the right of way impacts are not finalized and additional right of way maybe needed for the project. A public hearing will be scheduled once the right of way is finalized.
19. **SR 28/Branch Hill-Guinea Intersection Improvements** – reported in item #18.
20. **Old SR 74 Widening** – Ron Howard, American StructurePoint, stated that the open house was held on February 26, with a positive turnout. Comments are being collected and they are looking at alternatives.

#### **D. Financial Items**

**Monthly Financial Report** - Mr. Manger reviewed the financial report and checks written.

*Motion by Mr. Van Sant, seconded by Mr. Fronk, to accept the monthly financial report as submitted, upon roll call vote, carried with members present voting aye.*

**2011 Operational Budget Presentation** - Mr. Manger reviewed the proposed Fiscal Year 2011 Operational Budget. The 2011 Operational Budget will be placed on the March agenda for consideration by the Board.

#### **E. New Business**

- 1. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Contract No. 2011-03 with Evans Landscaping Inc. in an amount of \$13,500.00 for the demolition of structure located at 5819 Wolfpen-Pleasant Hill Road, Miami Township, Clermont County, OH as necessary for the Wolfpen-Pleasant Hill Road Improvement Project (PID 82139).**

*Motion by Mr. Fronk, seconded by Mr. Van Sant, to authorize the Chairman, in consultation with CCTID Legal Counsel to execute Contract No. 2011-03 with Evans Landscaping Inc. in an amount of \$13,500.00 for the demolition of structure located at 5819 Wolfpen-Pleasant Hill Road, Miami Township, Clermont County, OH as necessary for the Wolfpen-Pleasant Hill Road Improvement Project (PID 82139), as submitted, and upon roll call vote, carried with members present voting aye.*

- 2. Authorization of the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 01 to Consulting Agreement 2009-17 with American Structurepoint, Inc. for the Old State Route 74 Widening Improvements (PID 82582), increasing the contract price by \$18,440.00, making a new not-to-exceed amount under the agreement of \$180,947.00, and increasing the contract time to December 31, 2012.**

*Motion by Mr. Van Sant, seconded by Mr. Fronk, to authorize the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 01 to Consulting Agreement 2009-17 with American Structurepoint, Inc. for the Old State Route 74 Widening Improvements (PID 82582), increasing the contract price by \$18,440.00, making a new not-to-exceed amount under the agreement of \$180,947.00, and increasing the contract time to December 31, 2012, as submitted, and upon roll call vote, carried with members present voting aye.*

- 3. Authorization of the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 03 to consulting Agreement 2008-03 with URS Corporation - Ohio for Clough Pike Improvements (PID 84731), increasing the contract price by \$34,571.00, making a new not-to-exceed amount under the Agreement of \$555,764.00 with no attendant increase to the contract time.**

*Motion by Mr. Geis, seconded by Mr. Van Sant, to authorize the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 03 to consulting Agreement 2008-03 with URS Corporation - Ohio for Clough Pike Improvements (PID 84731), increasing the contract price by \$34,571.00, making a new not-to-exceed amount under the Agreement of \$555,764.00 with no attendant increase to the contract time, as submitted, and upon roll call vote, carried with members present voting aye.*

**F. Public Comments** – Mr. Manger suggested updating the e-mail contact list. He asked attendees to check the list for updates. Angelo Santoro asked about the right of way in the Eastgate North Frontage Road Project. Mr. Manger noted that the right of way has not been finalized for this project. Representative Uecker stated that he was in favor of the 629 funding provisions and to forward any other concerns to him as soon as possible.

**LET THE RECORD SHOW:** Representative Joe Uecker advised that the Speaker of the House appointed him and Senator Ton Niehaus to continue to service on the Board as ex-officio members.

**G. Upcoming Meeting Schedule**

Next Regular meeting: March 11, 2011 at 9:00 A.M.  
Clermont County Engineers Office  
2381 Clermont Center Drive  
Batavia, OH 45103

**H. Executive Session pursuant to ORC 121.22 (G)(2) to consider the purchase of property for public purposes.**

*A motion by Mr. Fronk, seconded by Mr. Van Sant to go into Executive Session pursuant to ORC 121.22 (G)(2) to consider the purchase of property for public purposes, upon roll call, carried with all members present voting aye.*


*The Board concluded Executive Session at 12:20 p.m., with no action taken.*

**I. Adjournment**

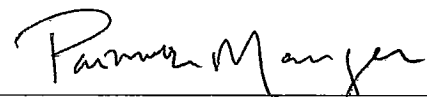
*Motion by Mr. Geis, seconded by Mr. Fronk, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.*

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Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 11<sup>th</sup> Day of March, 2011.

  
Clermont County Transportation Improvement District  
Chair

Attest:

  
Clermont County Transportation Improvement District  
Secretary-Treasurer

Motion to Approve: Mr. Fronk

Seconded by: Mr. Van Sant.